

AOS 210: STUDENT TO CAREER SUCCESS

Integrate written and verbal skills with technological resources; develop a self-directed, flexible plan to launch and manage a career. After completion of self-assessment, career research, and plans of analyses, skills, interest, and values are applied to a variety of possible careers. Create a comprehensive digital portfolio web site and a social media profile for self-promotion and networking.

Course Student Learning Outcomes

1. Develop a self-directed, flexible plan to launch and manage a career.
2. Self-assess career values, interests, skills, and motivations.
3. Research careers and connect self-assessments to a variety of possible careers.
4. Write plans of analysis, evaluate information, and make conclusions based on findings.
5. Create a comprehensive digital portfolio for self-promotion.
6. Create a professional social media profile for networking.

Credits: 5

Program: [Administrative Office Systems](#)